



**PROGRESS REPORT
JANUARY – SEPTEMBER 2010**

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INTRODUCTION

The Community Safety Resource Team (CSRT) was officially launched on February 15, 2010. This team is lead by a police lieutenant and is comprised of three code enforcement officers (CEOs), three community service officers (CSOs), a legal advisor and a paralegal. Lakewood is currently divided into six neighborhood districts. CEOs and CSOs are paired, so that each team is currently responsible for two neighborhood districts. CEOs are the lead on code enforcement issues; however, CSOs perform limited code enforcement actions. Similarly, CEOs provide limited community outreach and education. Primarily, the CSOs are continuing in their area of expertise with the service, education and mobilization of the assigned neighborhood districts. The legal members of the team provide research and advisement, as well as assist in organizational/program development, and marketing.

CSRT seeks to partner with the community to solve problems that impact its livability and economic vitality. CSRT holistically addresses a full range of issues including nuisances, derelict and dangerous buildings, problem businesses (licensing/zoning issues) and criminal behavior. To this end, the team works collaboratively with many City departments and staff. These include, but are not limited to, Neighborhood Patrol Officers (NPOs), Building Department, Planning, Human Services, Licensing, Animal Control and Public Works. CSRT is able to serve as a connecting point for many cross-over services and issues within the City. Outside the City CSRT is solidifying and expanding many relationships with numerous governmental and non-governmental agencies. Expansion of these relationships allows CSRT the best access and knowledge of regional resources, as well as additional tools for enforcement and problem-solving. Such agencies include, but are not limited to, Lakewood Fire Department, Greater Lakes Mental Healthcare, the Liquor Control Board, Labor and Industries, US Army, Metropolitan Development Council, Washington Attorney General's Office, Department of Revenue, Department of Ecology, and the Lakewood Organization of Community Active Landlords (LOCAL).

COMMUNITY OUTREACH

The success of CSRT is almost entirely based on the ability to reach out and engage the community. CSRT has planned, attended, and/or assisted (and will continue) with a magnitude of social events and community projects. Such events provide CSRT visibility, and promote CSRT's mission of providing customer service and access to community and governmental resources. Listed below are the events CSRT has been involved in since February 2010, as well as upcoming events.

Community Events Attended		
CSRT member(s)	Summary	Date
Gail Conelly, Doug Price	LD2 litter clean-up day	April 2010
Gail Conelly, Mike Miller	LD2 graffiti clean-up	April 2010
Steve Mauer	Walk a Mile in Her Shoes (Sexual Assault Center of Tacoma-Pierce County)	May 2010
Gail Conelly, Doug Price	LD2 litter clean-up day	May 2010

Community Events Attended (continued)		
CSRT member(s)	Summary	Date
Gail Conelly	Assisted with Boy Scout Merit Badges	May 2010
Steve Mauer, Mike Savage, Rebecca Hendricks, Doug Price, Randy Richards, Sandra Stauffer	Operation Graffiti Cover-Up	May 2010
Steve Mauer	Evaluator for CPHS senior presentations	June 2010
Gail Conelly, Randy Richards	Senior Safety Fair	June 2010
Dawn McGinnis	Educational Safety Fair	June 2010
Gail Conelly	Mock DUI crash (Lakes HS)	June 2010
Dawn McGinnis	Graduation ceremony Safety Patrol @ Hope Academy	June 2010
Steve Mauer, Doug Price, Randy Richards, Sandra Stauffer, Rebecca Hendricks, Dawn McGinnis, Gail Conelly, Mike Miller	Summerfest	June 2010
Rebecca Hendricks, Sandra Stauffer	Come Out and Play Sports	July 2010
Entire team	National Night Out	August 2010
Doug Price, Sandra Stauffer, Mike Miller	Tillicum Centennial	August 2010
Dawn McGinnis	Junior Police Academy	August 2010
Gail Conelly, Dawn McGinnis	Hope Academy Tunnel of Hope (first day of school event)	September 2010
Mike Miller	All-City Tailgate	September 2010
Upcoming Community Events		
CSRT member(s)	Summary	Date
TBD	Domestic Violence Awareness Month	October 2010
TBD	CPTC Health & Wellness Fair	October 2010
TBD	Halloween (with LPD) event	October 2010
TBD	Woodbrook Middle School Late Night program	October 2010 (ongoing throughout year)
TBD	Various seasonal events	Nov/Dec 2010

NEIGHBORHOOD ASSOCIATION MEETINGS

CSRT has committed to having at least one neighborhood liaison (CEO or CSO) present for neighborhood association meetings once a month.

- CSRT members have had a combined total of 50 attendances at Lakewood neighborhood association meetings from February 2010 – August 2010

PRESENTATIONS

To educate the community about CSRT, a stock PowerPoint presentation was created which can be modified based on the audience. A standard segment of the presentation encourages feedback and participation regarding CSRT goals, priorities and potential projects. These presentations are laying the foundation for partnerships with various civic/community organizations to be able to collaboratively work on tangible projects.

Listed below are the presentations made since February 2010.

Presentations to Civic/Community Organization		
CSRT member(s)	Organization	Date
Entire team	Community/Neighborhood Association Leaders Meeting	March 2010
Steve Mauer, Mike Savage, Doug Price	City Council	March 2010
Steve Mauer	Lakewood Lions (ERPC)	May 2010
Steve Mauer, Gail Conelly, Doug Price	LOCAL	May 2010
Steve Mauer	Lakewood Collaboration	June 2010
Steve Mauer	Lakewood United	June 2010
Steve Mauer, Doug Price, Randy Richards, Sandra Stauffer, Gail Conelly, Mike Miller	Lakewood Family Support Center	July 2010
Steve Mauer	Clover Park Kiwanis	July 2010

PUBLIC RELATIONS

Since February, a major focus of CSRT has been educating the community about the new team and what services it can provide. As public relations/marketing is a key component in this effort, Mike Savage created a marketing plan for CSRT in May 2010. Lieutenant Steve Mauer, Mike Savage, and Rebecca Hendricks have been working together to implement proposals put forth in the marketing plan. CSRT has met its goals, outlined below, while continuing to develop and enhance its public relations program. The progress of CSRT's marketing plan is as follows:

Goal: Website –have a designated page on both City and police websites.

- www.CSRT.cityoflakewood.us Website went online June 1, 2010, with CSRT tab on City homepage and listed under departments. The CSRT page is linked from various departments and locations throughout the City and police websites. Other features include a “clickable” neighborhood district map with contact information, recent events/accomplishments and downloadable informational flyers. Rebecca Hendricks will continue to monitor and update website content.

Goal: Pamphlet - develop a pamphlet, which will include CSRT's structure, mission, goals, current initiatives, past accomplishments and contact information for neighborhood liaisons.

- Rebecca Hendricks developed the CSRT brochure (Appendix A) in June 2010. Hundreds of brochures have been distributed at community events, including Summerfest and National Night Out, but also is handed out at neighborhood association meetings and any other meeting/events attended by CSRT members.

Goal: Infobullets and Connections - provide regular information for Infobullets and Connections articles.

- 61 items published in the weekly *City Manager's Weekly Info Bulletins* from April 2, 2010 – September 24, 2010.
- CSRT highlighted in Fall 2009, Spring 2010 and Summer 2010 editions of *Lakewood Connections*. CSRT will also be submitting an article for the Fall 2010 edition.

Goal: Community Events - be involved in community events.

- Please reference Community Outreach section for a detailed list of CSRT involvement at various events.

Goal: Lakewood's Civic and Community Organizations/Roadshow presentation –build relationships to further goals of community outreach. Create a PowerPoint “Road Show” presentation to educate the public, community organizations and special interest groups about CSRT.

- CSRT has made informational presentations to multiple civic and community organizations throughout Lakewood since February 2010. All the organizations expressed interest in partnering with CSRT. CSRT will be working with these organizations, as well as others, to formalize the relationships and develop specific projects. Please reference the Community Outreach section for a detailed list of CSRT presentations.

Goal: Facebook - participate in Facebook.

- CSRT has recently begun focusing on Facebook and the content to be provided to the Communications/Government Relations Director, Jeff Brewster, for posting. Brewster believes Facebook is a perfect avenue to highlight clean-up/abatement success stories. Thus, CSRT has recently submitted and will continue to submit such information with before and after pictures for posting.
- CSRT will continue to work with Jeff Brewster to best use Facebook to promote CSRT and its activities.

COLLABORATION

One of CSRT's greatest strengths is its ability to form valuable partnerships with various City departments and community and government agencies. This allows CSRT to have the most current knowledge of resources and can readily work with the appropriate agencies to achieve results. Below is a table describing some of the collaborative efforts CSRT has engaged in since February.

Collaboration		
CSRT member(s)	Summary	Date
Entire Team	Tacoma Cares – information sharing	March 2010
Entire Team	Tacoma Community Liaison – information sharing	March 2010
Entire Team	MDC, GLMH, LCB, DOR regularly attendees at code enforcement meeting	ongoing
Doug Price	Established working relationship with WA Attorney General’s office (Fir Acres)	ongoing
Doug Price	Developed process w/ PW for enforcement of right-of-way obstructions	April 2010
Doug Price	NSP – Jeff Gumm, state agencies	ongoing
Doug Price, Randy Richards, Sandra Stauffer	PW, Dept. of Ecology – site contamination	June 2010
Doug Price, Randy Richards, Sandra Stauffer	Building department, establishing roles	June 2010
Steve Mauer	PD – Parks Security emphasis	Summer 2010
Steve Mauer	US Army – returning soldiers	Summer 2010
Mike Miller	Human Services, LFD – grant proposal to PC	June 2010
Doug Price, Randy Richards, Sandra Stauffer, Gail Conelly, Mike Miller, Dawn McGinnis	Human Service, GLMH, APS help to citizens living in threatening conditions	June 2010
Steve Mauer	Bar Owners, LCB, LFD, military – violence prevention	June 2010
Doug Price	Human Services, Community Development, Metropolitan Development Council – Housing First Program	July 2010
Doug Price, Sandra Stauffer, Mike Miller	Building, Animal Control, Human Services, L&I, LFD – Woodlawn Cottages	July 2010
Steve Mauer, Randy Richards	LPD, Licensing, Building, LCB – E&J Bar and Grill	July 2010 (ongoing)
Steve Mauer	LCB – Last Call bar	August 2010 (ongoing)
Sandra Stauffer	LPD, Planning – illegal motorcross	August

SIGNIFICANT ISSUES

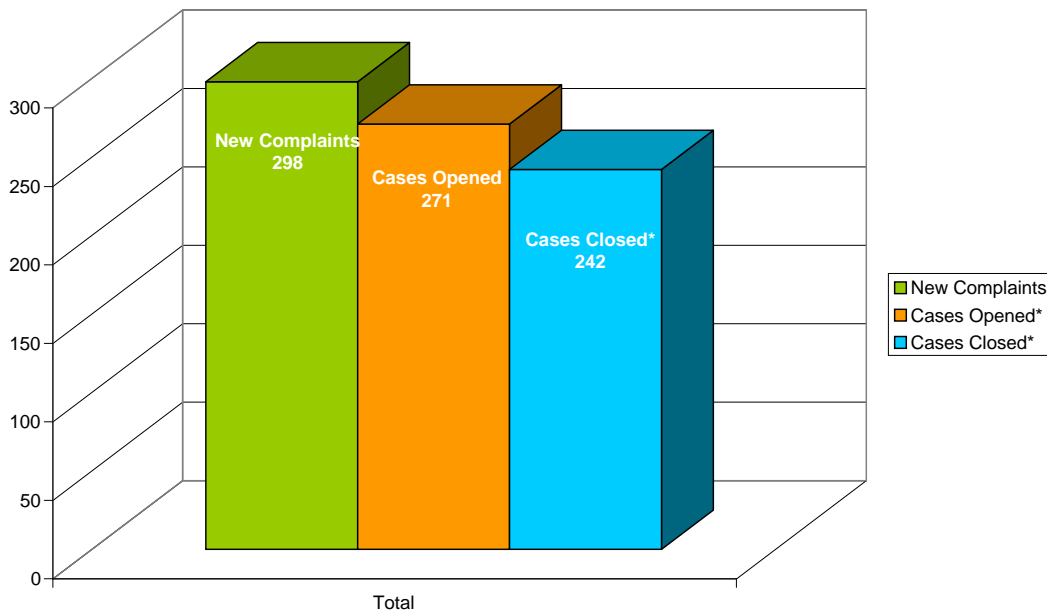
CSRT through code enforcement officers and community service officers deal daily with a variety and magnitude of issues. Below are just a few examples of some of the more significant issues CSRT helped resolve since February.

Significant Issues Resolved		
CSRT member(s)	Summary	Date
Mike Miller	Parking emphasis in Tillicum	April 2010
Randy Richards, Dawn McGinnis	Abandoned house w/ garbage– highly visible	April 2010
Randy Richards, Dawn McGinnis	Excessive graffiti at GLMH	April 2010
Gail Conelly	Happy Days casino noise complaints	April 2010
Dawn McGinnis	Abandoned shopping carts	April 2010
Sandra Stauffer	Glenwood Apartments – cleanup	May 2010
Doug Price	Closure of illegal RV park	June 2010
Randy Richard, Dawn McGinnis	Magazine solicitors	July 2010
Sandra Stauffer	Illegal motocross	August 2010

CODE ENFORCEMENT

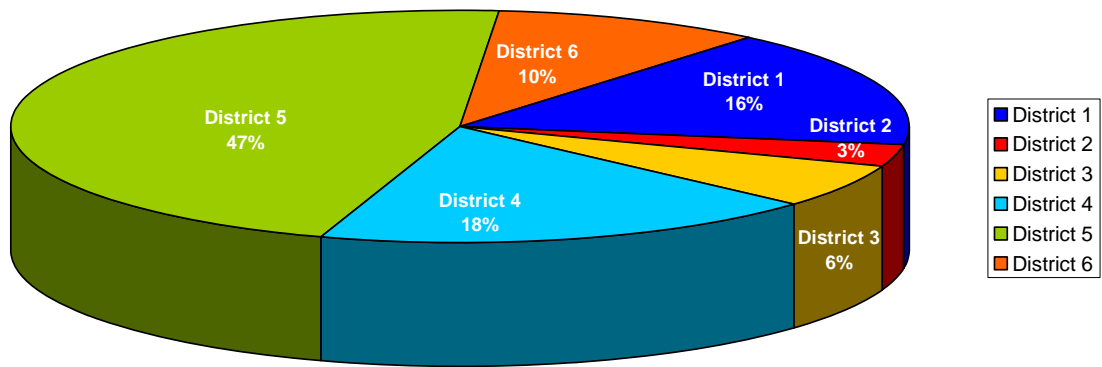
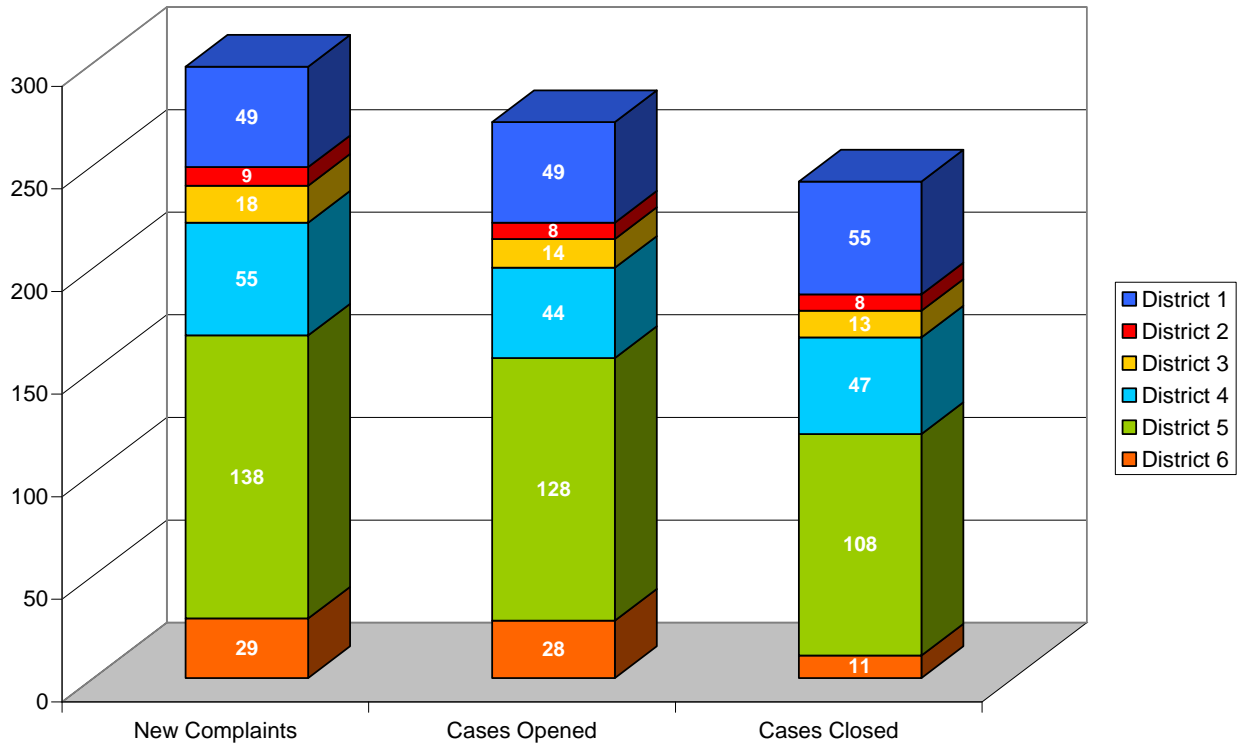
With the creation of CSRT and reorganization of staff, there are again three City of Lakewood CEOs for the first time in nearly ten years. The third CEO had limited exposure to code enforcement while previously employed as a CSO and has learned quickly, taking over two very busy districts and coordinating a complex multi-agency inspection after only six months in the position. Additionally, CSOs assist with the code enforcement workload by handling basic enforcement cases on an as-needed basis.

Code Enforcement Statistics Districts 1-6
Feb 1, 2010 - August 31, 2010



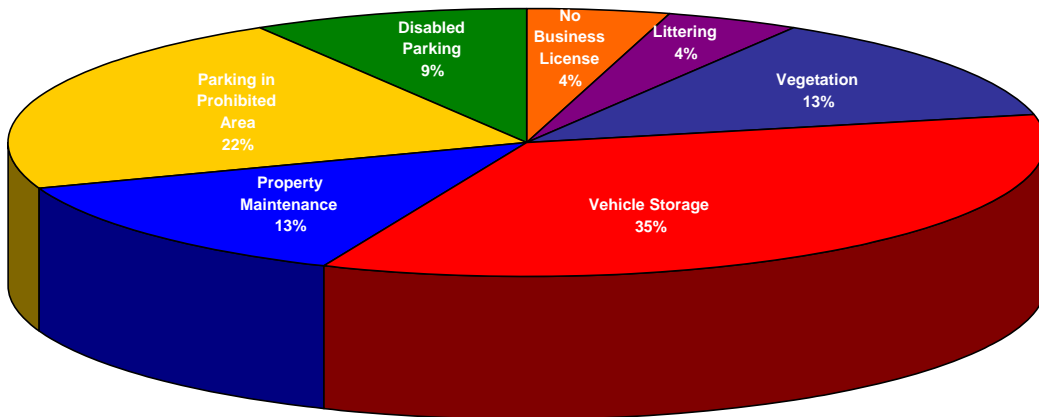
* Please note that complaints which were opened and closed are not necessarily the same cases as “new complaints.” Many opened and closed cases represent complaints received prior to February 1, 2010, and subsequent complaints may be pending or open.

Code Enforcement Stats Broken Down by District

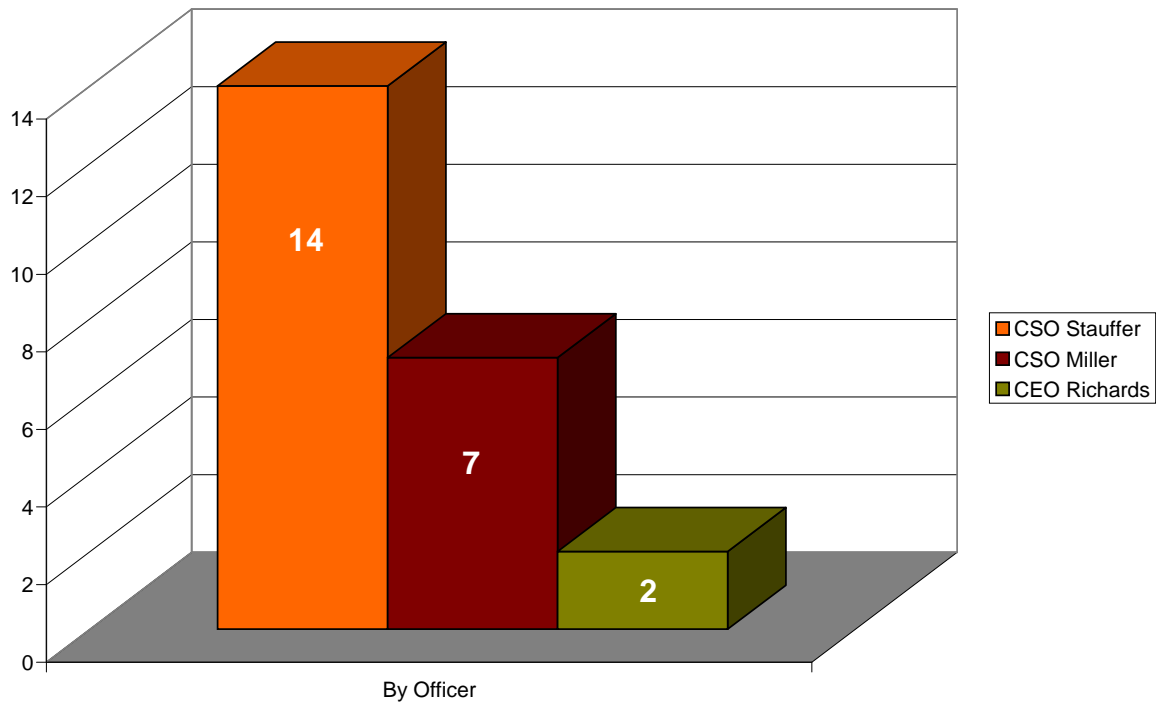


CEOs are a limited authority Washington peace officer, as defined by the Revised Code of Washington (RCW10.93.020). The limited commission, provided by the Lakewood Police Department, provides CEOs with the authority to issue notices of infraction and criminal citations (collectively referred to as citations). The issuance of citations is usually a last resort in the enforcement process. As the graphs below indicate, citations are rarely issued, with only 23 issued from January – August 2010.

Citations Issued
23 Total
January - August 2010



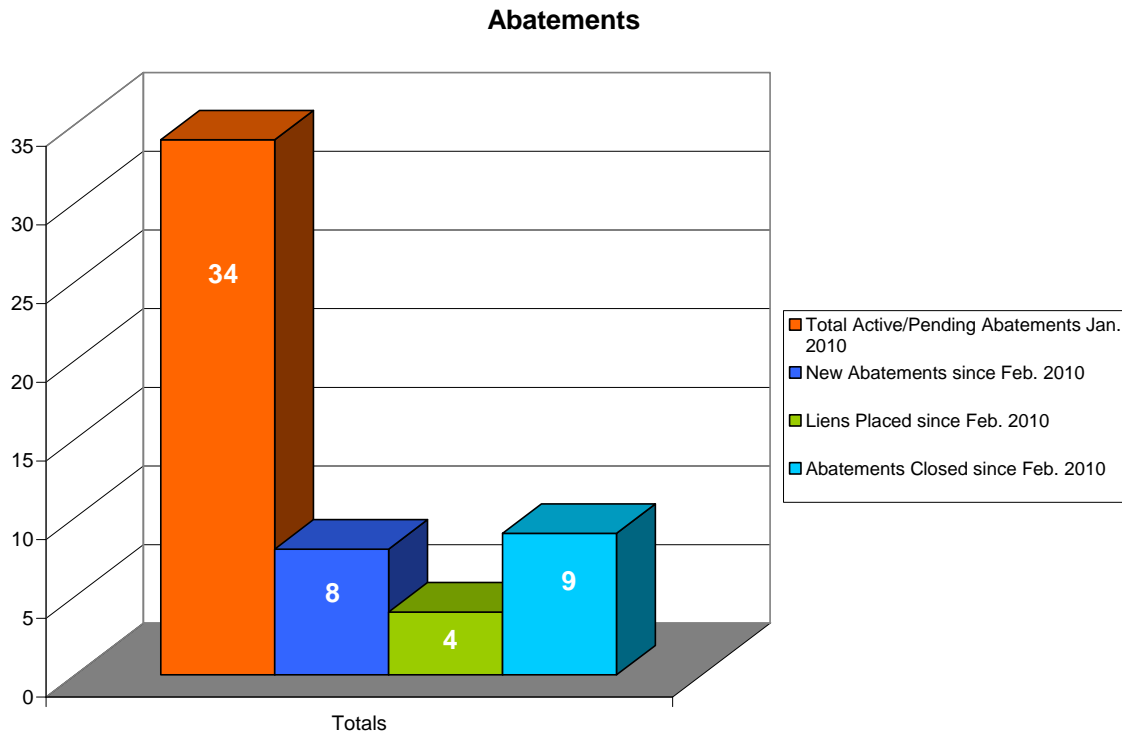
Infractions & Citations



ABATEMENTS

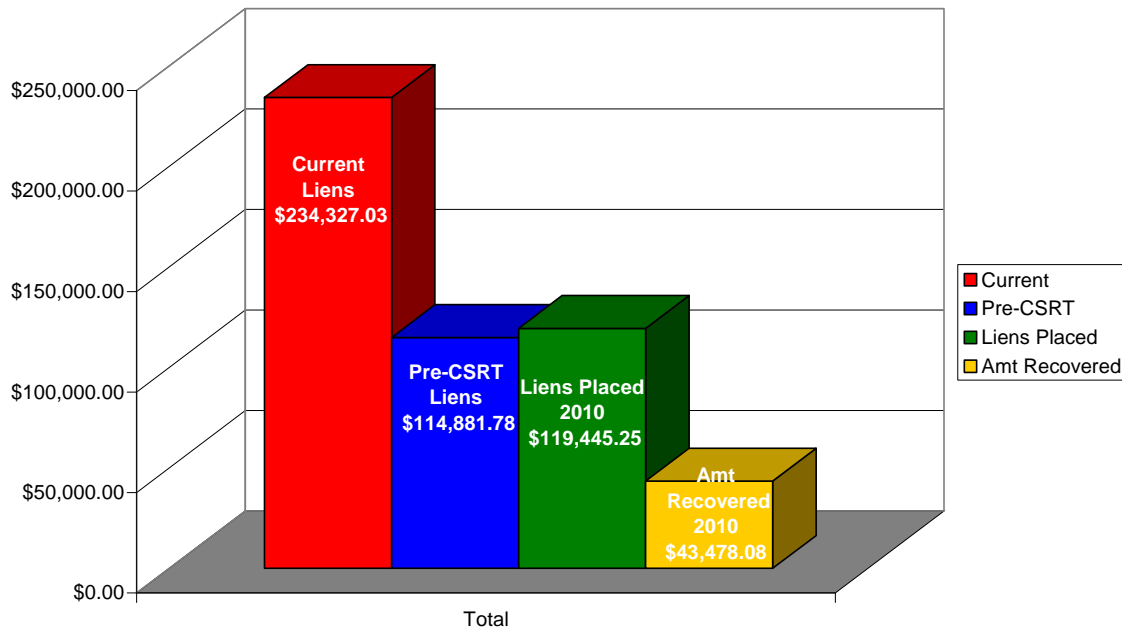
The City has had an active abatement program for at least five years, which has been funded since 2007 by a \$250,000 revolving fund established by the City Council. The need for abatements has increased in the past two years, due in large part to the economy and collapse of the mortgage industry and to certain factors that led up to the collapse. Abatements are a complex and highly technical form of enforcement, involve a considerable exercise of governmental power, and often involve considerable expense. Many governments do not perform abatements, despite their need, due to lack of expertise, lack of funding, fear of legal risk, and/or lack of political support. CSRT staff have advised other jurisdictions in the conduct of abatements and presented elements of Lakewood's abatement program at the Washington Association of Code Enforcement's annual educational conference for the second consecutive year.

The pace of abatements has slowed somewhat in 2010, due to various factors, including staff time devoted to CSRT and NSP startup, Fir Acres Mobile Home Park, and legal issues associated with one particular abatement. The pace is expected to increase soon, as some of these competing demands ease. Additionally, while the abatement expertise and work has been vested in one CEO, training for the other CEOs has begun and enforcement and legal staff have been reviewing abatement processes, policies, and procedures. Training, review, and improvement of the abatement program will continue into 2011.



*Please note that abatement cases are not considered "closed" until all violations are corrected by the owner or the City, and the City has been repaid or a lien filed.

Abatement Liens



Two of the dominant projects for the CSRT since its inception have been the Fir Acres Mobile Home Park and Neighborhood Stabilization Program abatements.

FIR ACRES MOBILE HOME PARK (MHP)

Through the neglect of its owners and managers, Fir Acres MHP fell into a state of extreme deterioration, leading to a City-led, multi-agency inspection in February, 2009. Seeking to avoid closure of the park and displacement of scores of mostly low-income families, the City attempted, unsuccessfully, to work with the park's owners, managers, and investors to have dangerous and nuisance conditions corrected or removed and the park brought into compliance with state and local regulations. Trying to motivate the responsible parties, the City issued an abatement order in June, 2009, and initiated the first phase of an abatement action in October, 2009

The City's efforts to deal with the problems at Fir Acres have involved hundreds of staff hours. True to the mission of the CSRT, these efforts have gone far beyond simple enforcement, and involved extensive coordination among team staff and with other programs and agencies. While working on what has been the City's largest, most expensive, and most complex abatement, funded through the NSP grant, staff have also addressed specific criminal activity, worked with the residents on crime-prevention, studied legal, policy, and relocation assistance issues related to possible emergency closure of the park, worked to ensure essential utilities remained active, regularly met with residents and their attorneys to ensure they were informed of the City's actions and of other developments, and to hear and address their concerns throughout the process, and provided information to prospective buyers and other interested parties. Staff worked with the City's Human Services

Coordinator and the Lakewood Area Shelter Association to provide housing assistance to two families that were displaced due to the conditions at Fir Acres.

Throughout the process, staff have worked diligently to prepare for an emergency closure of Fir Acres and to eliminate the need to order such a closure. As of this date, Fir Acres MHP has been effectively abandoned by its former owners and managers, and representatives of its investors, and is under the control and management of a court-appointed receiver. The receiver is attempting to find a responsible buyer for the park while working to develop and implement a City-required stabilization and management plan, including immediate action to stabilize the electrical system, removing the conditions that could most imminently result in an emergency closure. Meanwhile, City staff are phase two of the abatement to perform the electrical system stabilization and address other hazardous conditions, should the receiver fail to immediately follow through with the required actions.

NEIGHBORHOOD STABILIZATION PROGRAM (NSP) GRANT

The Neighborhood Stabilization Program (NSP) is a federal economic recovery grant program established with the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Lakewood's NSP project has two primary elements, demolishing blighted structures through abatement and redeveloping vacant or abated properties into new housing. While CSRT's most visible involvement in this project has been in the conduct of NSP-funded abatements (the most notable being Fir Acres MHP), staff have also invested many hours behind the scenes to identify blighted, abandoned, foreclosed properties that would qualify for acquisition and redevelopment by researching property status, identifying contacts, and assisting with other administrative and policy tasks involved with implementing the project.

The project has involved difficult and frustrating challenges, due to the extreme disarray of the real-estate/financial markets and records, the rapid pace of foreclosures, and stringent federal and state criteria that have made it difficult for properties to qualify and the City to meet the deadlines. Despite these challenges, staff believe the effort is worthwhile. The funding is enabling the City to address more dangerous buildings and properties and certain long-standing problem properties will be acquired and redeveloped. Additionally, the expended funds will be recovered through liens and property sales and will create a long-standing, revolving CDBG abatement and housing fund.

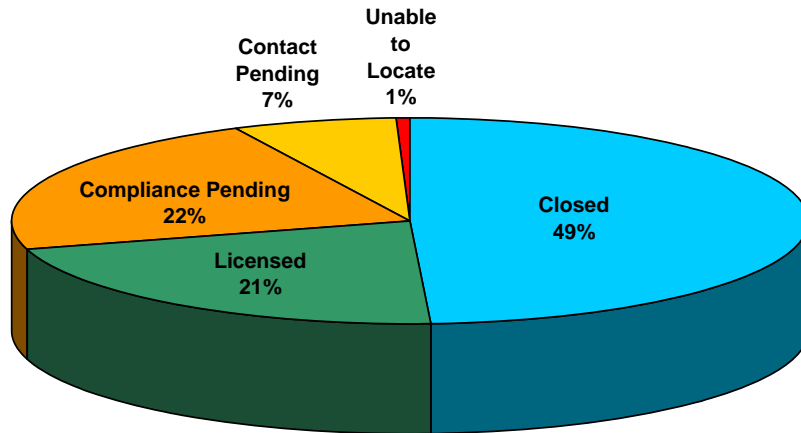
LICENSING

GENERAL BUSINESS LICENSE SWEEP

CSRT focused enforcement on businesses who failed to renew their general business license with the City. This enforcement included coordination with Licensing, who provided the information on non-renewals, as well as coordination with GIS who provided mapping and addressing information for business, including apartment complexes. As detailed in the graphs below (does not include Starlite Swap Meet), the majority of non-renewals were due to the business having closed.

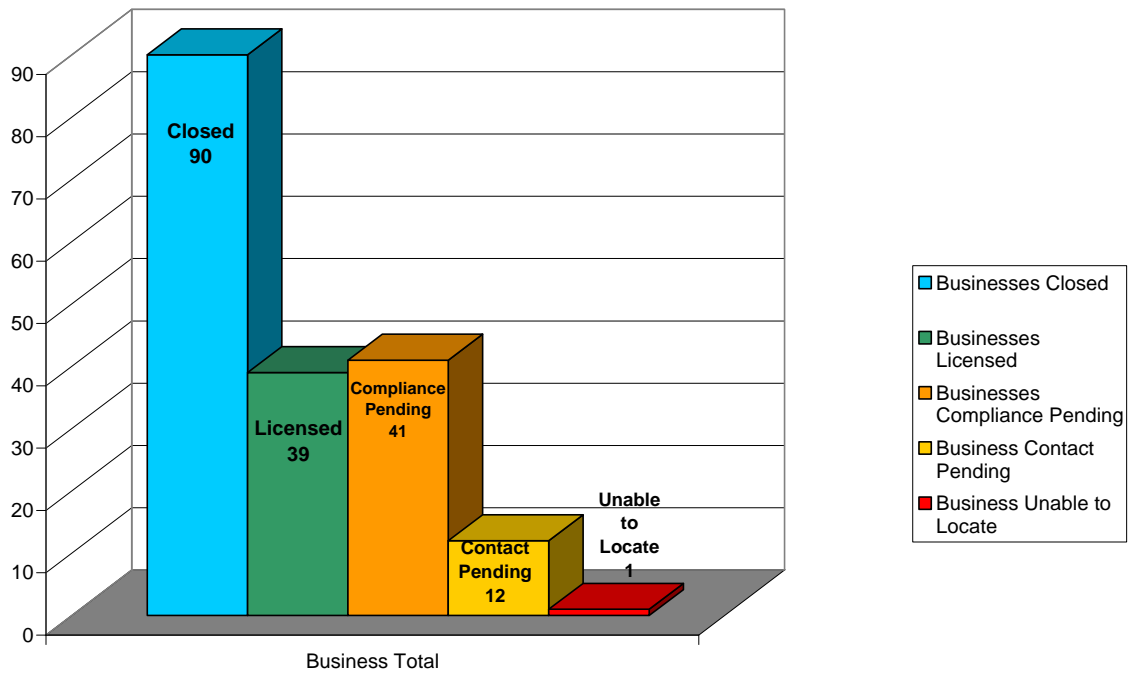
2010 Business License Sweep

January - August 2010



2010 Business License Sweep

January - August 2010



CSRT is currently in the process of developing a strategic plan for addressing the non-renewal issue for 2011, so that the enforcement will be conducted in a timely and efficient manner.

STARLITE INVESTIGATION/INSPECTION

The Starlite Swap Meet has been a continual source of complaints regarding litter, parking, traffic congestions, pedestrian interference, and criminal activity. As a result, CSRT initiated a multi-agency investigation/inspection which occurred on September 12, 2010. This investigation/inspection exposed multiple licensing, code, fire, and litter violations, as well as parking and sanitation issues. Consequently, Lieutenant Steve Mauer is meeting with the owner to encourage a voluntary agreement to rectify these issues. Should the voluntary agreement fail, the City will explore any and all available legal remedies.

CONDITIONAL LICENSES ISSUED

Lakeaire Apartments, March 2010 – The Lakeaire apartment complex, due to issues with blight and crime, was put on a conditional business license in March 2010. The owners were very amenable to working with the City and making the required improvements. Within a short time, the owners were able to clean up the graffiti and other issues onsite, as well as evicting a number of problem residents. A CPTED (crime prevention through environmental design) inspection was completed and improvements made, to include additional lighting throughout the complex. A new management team was brought in and the calls for service have dropped tremendously over the past few months. Although there is more to do, great progress has been made.

Rainier Inn, April 2010 – The Rainier Inn motel failed a multi-agency inspection due to substandard conditions in March 2010. In addition, there was an increase in police calls for service, in violation of two previous conditional business licenses. A meeting was held on April 9, 2010, with the new motel owner, Senior Planner Marc Amrine, CEO Randy Richards and CSO Dawn McGinnis. A new conditional business license was issued, agreed upon and signed by the owner. Due to the issuance of the most recent conditional business license, no significant calls have been noted requiring any additional enforcement.

VOLUNTARY AGREEMENTS

E&J Bar and Grill, September 2010 – Due to escalating violent crime occurring at the establishment, including a recent shooting incident involving E & J patrons, the City has been working with E & J owners, management and security to address the ongoing issues. The business seems receptive to working with the City and has entered into a voluntary business conduct agreement with the City. If the voluntary agreement is not followed to the satisfaction of the City, the City can pursue all available legal remedies, including but not limited to, revocation of business license.

EMERGENCY MANAGEMENT

Lieutenant Steve Mauer is responsible for the City of Lakewood's emergency management preparation. This includes managing and coordinating the Emergency Response Planning Cell (ERPC), which has the primary responsibility for setting up and operating the City of Lakewood's Emergency Coordination Center (ECC). The ECC is Lakewood's version of the emergency operations center used by Pierce County Department of Emergency Management (DEM). The ERPC has established a larger group of City employees who will be trained in the operations of the ECC to provide an effective response to a disaster or emergency. The

training is an ongoing process that will be a perpetual duty for Lakewood employees. In conjunction with Human Resources, Lieutenant Mauer has met with each City department to review the City of Lakewood Employee Emergency Handbook and answered questions from staff.

Instrumental to a successful Lakewood ERPC is the coordination between Pierce County DEM and the City of Lakewood emergency management team. Pierce County DEM has been an active partner in helping Lakewood and Lieutenant Mauer develop our Continuity of Operations Plan (COOP), ECC guide, and Essential Support Function guide. Lieutenant Mauer and Mike Kanter, City volunteer, are working to create an operating procedure for a volunteer reception center based on a regional plan created by Pierce County DEM.

USE OF EMERGENCY VOLUNTEERS

While the City’s emergency management plan is still under development, ideally CSRT will play a significant role within that plan. Specifically, community service officers will be highly involved, and are expected to coordinate, train and process the emergency volunteer response. Currently, legal is researching the authority and viability of Lakewood being responsible for the registration and coordination of emergency volunteers. This has always been a function of the County; however, it is potentially a task that Lakewood may want to assume.

MEMORANDUMS OF UNDERSTANDING (MOUs)

Various agreements, contracts, and MOUs will need to be executed as part of the basic foundation of the City’s emergency management plan. To this end, Lieutenant Mauer, Mike Savage and Rebecca Hendricks have been working together with the Tacoma Pierce County Health Department and Clover Park Technical College to create various MOUs. This process includes researching other jurisdictional actions and consulting with the City’s insurance carrier. Below is a table of current emergency management MOUs.

Agency Partner	Summary	Status
Clover Park Technical College	Provide sheltering in the event of an emergency or disaster	Composed, under review
Clover Park Technical College	Active shooter exercise, to prepare for an active shooter event by testing the capability and limitations of both parties	Composed, under review
Tacoma Pierce County Health Department	Intention to develop mutual aid operation plan(s)	Composed, under review
Tacoma Pierce County Health Department	Closed points of dispensing medicine during an emergency or disaster	Composed, under review
Various local businesses	Provide resources to the City in the event of an emergency or disaster	Under development

COMMUNITY EMERGENCY RESPONSE TEAM (CERT) TRAINING

As the emergency management leader, Lieutenant Steve Mauer is coordinating the CERT training of City staff, including CSRT members. CERT training is provided by Lakewood Fire Department and is designed to train citizens and staff to assist at the community level in the event of a disaster. Through the City’s emergency management plan, at least one representative from each City department and all CSRT members will be certified. Currently, City and CSRT staff are undergoing a 20-hour training.

TRAINING

By design CSRT is a team of interdisciplinary members with various backgrounds and knowledge. This composition creates an abundance of intelligence and experience. CSRT sees the benefit of providing training for other departments and the community at large. For this reason, CSRT members are not only encouraged to attend various trainings, but also to share their specific knowledge. Below is a table detailing training attended and provided.

Training Attended		
CSRT member(s)	Summary	Date
Sandra Stauffer	Managing Angry and Intimidating People	April 2010
Steve Mauer	SWAT training	May 2010
Gail Conelly	Child car seat training	May 2010
Sandra Stauffer, Mike Miller	Seminar on hoarding	July 2010
Gail Conelly	RAD instructor certification	August 2010
Gail Conelly	Recognition, Identification & Interaction with the Mentally Ill	August 2010
Randy Richards	Prevailing Wage Awarding Agency Workshop	August 2010
Randy Richards, Sandra Stauffer	Abatement procedures	Ongoing
Mike Savage, Doug Price, Randy Richards, Sandra Stauffer, Rebecca Hendricks	Washington Association of Code Enforcement 2010 Fall Conference	September 2010
Training Provided		
CSRT member(s)	Summary	Date
Doug Price, Randy Richards	Training of new Code Enforcement Officer	February 2010 (ongoing)
Doug Price	Training of Code Enforcement Officers on abatement procedures	February 2010 (ongoing)
Doug Price	Advisement to other jurisdictions on abatement procedures	Ongoing
Rebecca Hendricks	Judicial Information System (muni court database) training (CSRT & Animal Control)	Ongoing
Doug Price	Code database	April 2010
Doug Price	Tax foreclosure	April 2010

Training Provided (continued)		
CSRT member(s)	Summary	Date
Randy Richards	Code enforcement info @ crime free housing seminar	April 2010
Steve Mauer, Dawn McGinnis	RAD training	April 2010
Steve Mauer	Bar owners – violence prevention	June 2010
Steve Mauer	Emergency Management employee handbook (with HR)	July 2010 (ongoing)
Steve Mauer, Doug Price, Sandra Stauffer, Dawn McGinnis	Turn out training LPD	July 2010
Gail Conelly	CPR/AED	July 2010
Gail Conelly	Crime prevention – Sundance Apartments	September 2010
Gail Conelly	CPR/AED	September 2010
Mike Savage, Doug Price	Participation in abatement panel discussion at Fall 2010 WACE conference	September 2010
Mike Miller	Safety and Law Class – Pierce College international students (with LPD)	September 2010

CSRT STANDARD OPERATING PROCEDURES (SOP)

In order to ensure consistency and efficiency as CSRT develops, Mike Savage, Doug Price and Rebecca Hendricks have been working together to create and document policies and procedures. Currently, CSRT is developing a SOP manual which will eventually be an all-encompassing manual that establishes CSRT’s mission and goal, objectives, division of duties, marketing, code enforcement actions, including licensing and abatement procedures, expectations and emphases for community outreach and education. This is an intensive project; however, a draft with initial sections will be submitted by December 31, 2010. The SOP team is meeting regularly and setting deadlines to stay on track with this important project.

Lakewood’s CSRT has quickly evolved into a team that can address multiple issues with imaginative solutions that involve each team members’ input as well as the participation of any number of City and community resources. The team is continuing to develop goals, and working out the team makeup. Recent statistics showed that one team was receiving a majority of the code calls coming in. That situation was resolved with a group discussion that led to two teams changing partners so the call level would be more evenly distributed. The two teams met and worked out the transition process and will continue to move forward serving the City of Lakewood. The entire CSRT team is enjoying meeting the challenges presented to us all, but even more, they are enjoying the results of their hard work.

APPENDIX A – CSRT PAMPHLET

CSRT CONTACT INFORMATION

CSRT Supervisor
Lieutenant Steve Mauzer 253.983.7853

South Lakes (Tillicum/Woodbrook) (LD01)
Code Enforcement Officer Sandra Stauffer 253.983.7857
Community Service Officer Mike Miller 253.983.7856
Neighborhood Patrol Officer Peter Johnson 253.830.5000

Pacific (LD02)
Code Enforcement Officer Doug Price 253.983.7733
Community Service Officer Gail Connelly 253.983.7855
Neighborhood Patrol Officer Eric Bell 253.830.5000

Northeast Lakewood (LD03)
Code Enforcement Officer Randy Richards 253.983.7803
Community Service Officer Dawn McGinnis 253.983.7854
Neighborhood Patrol Officer Brian Wurts 253.830.5000

Lakeview (LD04)
Code Enforcement Officer Randy Richards 253.983.7803
Community Service Officer Dawn McGinnis 253.983.7854
Neighborhood Patrol Officer Darcy Olsen 253.830.5000

Central Lakes (Lake City) (LD05)
Code Enforcement Officer Sandra Stauffer 253.983.7857
Community Service Officer Mike Miller 253.983.7856
Neighborhood Patrol Officer Karen Herritt 253.830.5000

North Lakewood (LD06)
Code Enforcement Officer Doug Price 253.983.7733
Community Service Officer Gail Connelly 253.983.7855
Neighborhood Patrol Officer Charles Porche 253.830.5000

Find out your district online under
"Neighborhood Information" at
www.csrt.cityoflakewood.us or contact
any CSRT member at 253.589.2489.



CSRT's mission is to promote safety, growth and development in the City of Lakewood and its community through customer service, problem-solving, and facilitating access to community and government resources.



6000 MAIN STREET SW
LAKEWOOD, WA 98499
PHONE: 253.589.2489
FAX: 253.589.3774

WWW.CSRT.CITYOFLAKEWOOD.US

CITY OF LAKEWOOD
Community Safety
Resource Team
PROMOTING SAFETY,
GROWTH & DEVELOPMENT
IN THE CITY OF LAKEWOOD



COMMUNITY SAFETY RESOURCE TEAM



CSRT ENFORCES:

- Community Blight
- Public Nuisance
- Property Maintenance
- Graffiti
- Overgrown Vegetation
- Vehicle Storage
- Business Licenses
- Signs
- Zoning

CSRT CAN HELP WITH:

- Community Outreach
- Block Watch
- Construction Watch
- Crime Free Housing
- Parking Enforcement
- Safety Training
- Crime Prevention Training
- Neighborhood Assoc. Meetings
- Community Alerts
- Resource Referral

CSRT WORKS WITH:

- Neighborhood Associations
- Police Department
- Health Department
- Public Works
- Building Department
- Human Services
- Parks Department
- Liquor Control Board
- Community Agencies
- Community Development

CSRT RECENT ACTIVITIES:

(THROUGH JULY 2010)

- Abatement of Dangerous Buildings and Public Nuisances
- Expansion of Crime Free Program
- Active partner in Neighborhood Stabilization Program
- Various Safety Fair presentations
- Graffiti clean-up
- Coordination of return of abandoned shopping carts
- Presentations to local community organizations
- Business license renewal enforcement
- Coordination of Parks Security emphasis
- Working with local bars for effective violence and crime prevention and response
- Attendance and presentations at Neighborhood Association Meetings

CSRT STATISTICS:

(FEBRUARY - JULY 2010)

- Combined team (three Code Enforcement Officers, three Community Service Officers, one attorney, one paralegal and Police Lieutenant supervisor) started February, 2010.
- Approximately 200 active service requests, investigations, and enforcement actions.
- Attendance at numerous neighborhood association and other community meetings.
- 28 active and pending abatements.
- Approximately \$150,000 spent on abatements of dangerous buildings. (Revolving fund, recovered through property liens.)
- Approximately \$58,000 recovered from abatement liens.