

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**PROJECT INFORMATION**

Name of Project: \_\_\_\_\_

Project Location/Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is:  Private/Non-Profit 501(c)(3)  For-Profit Business  Public Agency  Other \_\_\_\_\_

If For-Profit Business:  Corp.  Sole Prop.  Gen. Partnership  Ltd. Partnership  Other \_\_\_\_\_

Organization's Federal Identification Number (Tax ID #): \_\_\_\_\_

Organizational DUNS number: \_\_\_\_\_

(If you do not have a DUNS number, go to <http://fedgov.dnb.com/webform> to register.)

Do you have active registration status with the Central Contractor Registry (CCR)? Yes  No

(If you are not registered with CCR, go to <https://www.bpn.gov/ccr/default.aspx> to register. You must obtain a DUNS number prior to registering with CCR.) CCR # : \_\_\_\_\_

Please provide documentation verifying active registration status for DUNS and CCR.

<b>PROJECT COST SUMMARY</b>	<b><u>Amount</u></b>	<b><u>Source</u></b>	<b><u>Committed?</u></b>		<b><u>% of Budget</u></b>
			<b><u>Yes</u></b>	<b><u>No</u></b>	
FY 2012 CDBG Funds Requested	\$		<input type="checkbox"/>	<input type="checkbox"/>	
Other Government Funds Requested	\$		<input type="checkbox"/>	<input type="checkbox"/>	
Private Funds Requested	\$		<input type="checkbox"/>	<input type="checkbox"/>	
Other Funding Requested	\$		<input type="checkbox"/>	<input type="checkbox"/>	
Donations/Volunteering/In-Kind	\$		<input type="checkbox"/>	<input type="checkbox"/>	
Ownership/Equity Investment	\$		<input type="checkbox"/>	<input type="checkbox"/>	
<b>Total Cost to Complete</b>	<b>\$</b>				<b>100%</b>

**PROPOSED PROJECT/ SCOPE OF WORK (Limit response to space provided):**

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

The City of Lakewood is seeking proposals for the use of Community Development Block Grant (CDBG) funding that addresses the goals of the CDBG program as set forth in 24 CFR 570 and meet current funding priorities and objectives. This section determines if your project is eligible for CDBG funding based on federal statutory requirements. CDBG is a funding source from the U.S. Department of Housing and Urban Development (HUD). The federal statutory authority for the CDBG program is the Housing and Community Development Act of 1974, as amended (HCDA), codified at 42 U.S.C. §5301 et seq.

The objective of the CDBG Economic Development category is to assist businesses which expand the city's economic base and which create or retain quality jobs principally benefiting employees in the low-to-moderate (LMI) income levels. Such job creation or job retention must involve the employment of persons, the majority (51% or more) of whom are LMI persons. This 51% LMI requirement applies to all jobs created as a result of project activities. Please note that jobs created or retained are to be calculated on a full-time equivalent (FTE) basis (based upon 2,080 work hours per annum). In order to comply with CDBG program regulations at least one FTE must be created for each \$35,000 in CDBG assistance.

**National Objectives:** Federal regulations require that all activities undertaken using CDBG funds must meet at least one of three national objectives (24 CFR 570.208). Indicate objective(s) project addresses:

- Activities benefitting low- and moderate-income (LMI) persons. LMI activities may benefit individuals, families or households with incomes ≤ 80% of the area median income.
- Activities which aid in the prevention or elimination of slums or blight\*
- Activities designed to meet community development needs having a particular urgency\*

*\*Check with Community Development CDBG staff for verification before selecting.*

**Program objectives:** The primary goal of the CDBG program is to develop viable communities by providing decent and affordable housing, providing a suitable environment by improving existing neighborhoods, and by providing or expanding economic opportunities for low- and moderate-income residents. Indicate the primary objective addressed by project:

- Provides decent and affordable housing for LMI residents
- Provides a suitable living environment by providing services primarily to LMI residents
- Provides or expands economic opportunities by creating or retaining jobs for LMI individuals, expands products or services available to LMI individuals or increases the capacity of businesses serving LMI individuals

If funded, your project will require an environmental review prior to commitment of funds. Therefore, describe in this section any and all environmental issues that will require consideration as your project is developed.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**PROJECT DESCRIPTION**

Identify the activity(ies) involved in your project.

**Loan Assistance to Small Business** (business having 5 or more employees in accordance with Section 3(a) of the Small Business Act of 1958):

- Working capital (e.g., receivable financing, purchase inventory, commercial supplies, etc), loan guarantee, interest supplement or technical assistance
- Acquisition, expansion, construction, rehabilitation/reconstruction or purchase and/or install of equipment
- Exterior improvements and to correct code violations or structural deficiencies
- Other (describe) \_\_\_\_\_

**Assistance to non-profit or Community Based Development Organization (CBDO):**

- Credit/loan services (e.g., working capital, loans, grants, loan guarantees, including marketing, screening and reviewing applications)
- Technical Assistance
- Micro enterprise assistance
- Business Incubator development
- Direct assistance to business(es) as part of a special economic development activity (570.203)
- Other (describe) \_\_\_\_\_

**Assistance of publicly owned infrastructure to for-profit business\*** (business to complete application, City to formally apply upon behalf of business):

- Road improvements, sidewalks, street lighting, etc.
- Water and sewer improvements
- Drainage systems
- Electrical system installation or upgrade
- Other (describe) \_\_\_\_\_

**Direct assistance to for-profit business\*** (as per 24 CFR 570.203):

- Purchase of land
- Acquisition, expansion, construction, rehabilitation, or renovation of building
- Purchase of machinery or equipment
- Purchase of inventory
- Working capital (e.g., receivable financing, purchase inventory, commercial supplies, etc)
- Loan guarantee, interest supplement or technical assistance
- Project soft costs (e.g., engineering, design, environmental review, etc)
- Other (describe) \_\_\_\_\_

***\*Check with Community Development CDBG staff for verification before selecting; alternative application process may be required.***

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

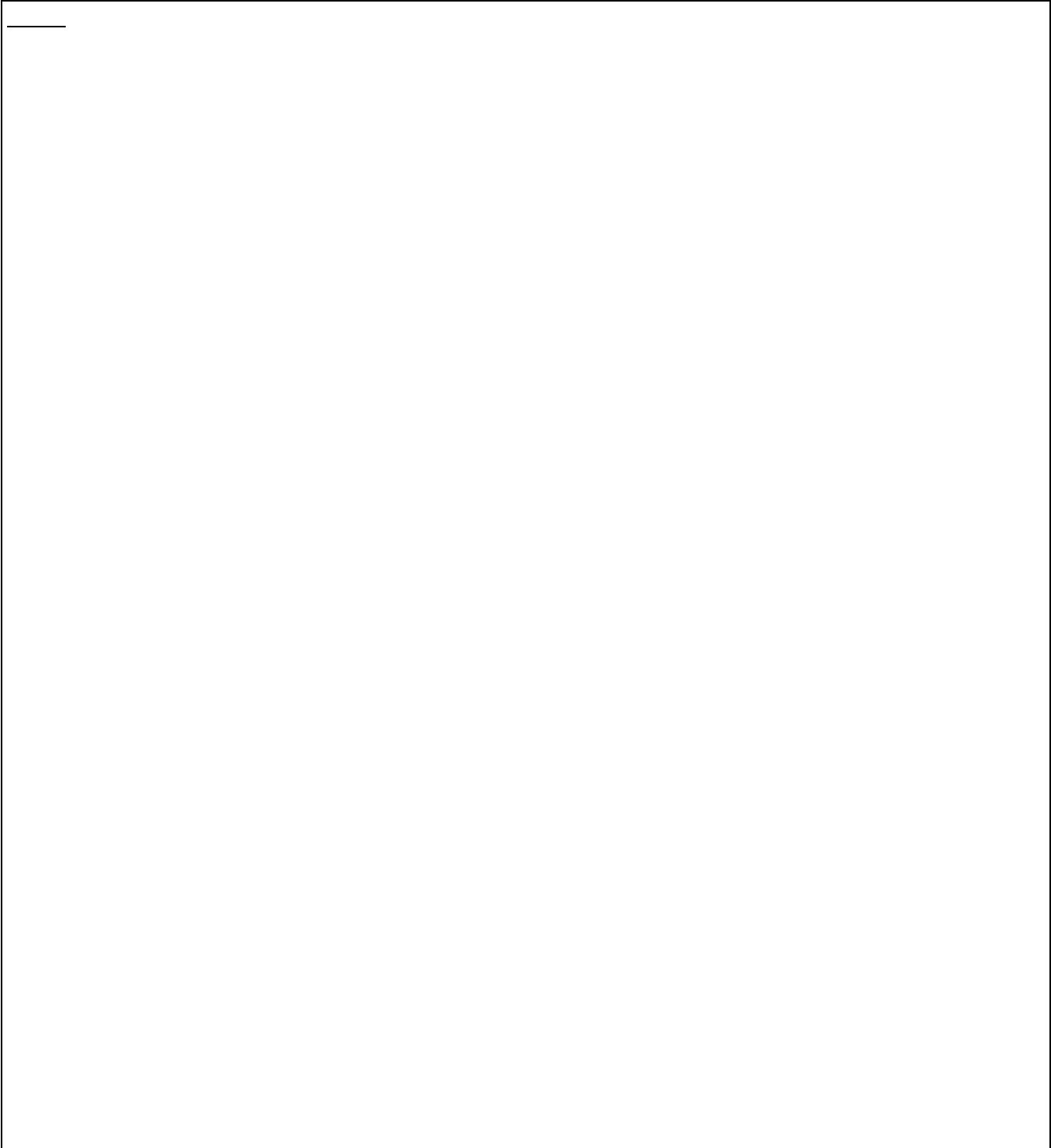
**DETAILED DESCRIPTION OF PROJECT:** In concise, measurable and quantifiable terms, describe the scope of work to be accomplished with the funds requested, including a specific project description. State the goals and objectives of the project(s) for which you are requesting funding. Objectives must be stated in measurable terms.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**STATEMENT OF NEED:** If the project is proposed to remedy a problem/need, be as specific as possible and include any statistics or other evidence that supports the case, such as market analyses, cost analyses, special surveys/studies and demographic data. Describe the problem/need to be addressed by the program including why there is a problem/need and who is affected by the problem/need. Based on the problem/need identified above, state briefly how the project will meet need described above. Note: To the extent practicable, CDBG funds are not to be substituted for other funds. Project must demonstrate a funding need or a “funding gap”.

---



**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**ELIGIBILITY AND METHODOLOGY**

To be eligible for funding, HUD requires that at least 51% of the people benefitting from CDBG-funded programs be LMI. Depending on the project, this may be established in different ways. Indicate how an LMI national objective for your project will be established:

- LMI Area Benefit- providing new, or a quantifiable increase, in goods or services to LMI residents
- LMI Limited Clientele- creating or retaining jobs for LMI individuals, or by aiding a LMI individual start or expand a business (Small Business/Micro-enterprise only)
- LMI Job Creation/Retention- creating or retaining jobs for LMI individuals

*At least 51% of jobs created or retained as a result of the CDBG funded activity (computed on a full-time equivalent basis) must be made available to or held by LMI individuals.*

**Service Area** (to be completed if meeting LMI Area Benefit national objective):

Describe the service area of your project and its boundaries by Census Tract. (If the service area does not cover and entire Census Tract, list Census Block Groups instead). Describe rationale for how service area was determined. Demonstrate that at least 51% of the residents of the service area are LMI individuals. Indicate the total number of residents living in the project service area. Indicate the total number of low- to moderate-income residents ( $\leq$  80% HUD median income) living in the project service area. Map location of project and service area boundaries (attach map immediately following this page).

\_\_\_\_\_

Describe the methodology used and data collected to determine income eligibility requirements.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

What is the location of your project? \_\_\_\_\_

Is this location in compliance with the federal Americans with Disabilities Act?    Yes  No

If no, describe the areas not in compliance and what accommodations will be made to enable disabled individuals to benefit for this project. Does your organization/business have experience in making accommodations for the disabled?

\_\_\_\_\_

Describe how your project will benefit Lakewood's LMI population. (This may include expanding and hiring new workers, retaining jobs that would otherwise be lost, starting or expanding a business, bringing a needed business such as a grocery store or bank into a primarily LMI neighborhood, etc.)

\_\_\_\_\_

In what other ways would low/moderate income neighborhoods or low/moderate income business owners benefit from your project?

\_\_\_\_\_

## CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION – ECONOMIC DEVELOPMENT

### General Information

If this project is intended to create or retain LMI jobs, list the number of jobs (computed on a FTE basis).

*Note: For complete job category definitions, see Attachment A.*

Total number of permanent full-time equivalent (FTE) jobs created or retained					
Job Title	# FTE's created or retained that are to be held by or made available to non low/moderate income individuals	# FTE's created or retained that are to be held by or made available to low/moderate income individuals	Total	Average Wage to be Paid	Will health care be made available for this position?
Official/Manager					Yes <input type="checkbox"/> No <input type="checkbox"/>
Professional					Yes <input type="checkbox"/> No <input type="checkbox"/>
Technician					Yes <input type="checkbox"/> No <input type="checkbox"/>
Sales Worker					Yes <input type="checkbox"/> No <input type="checkbox"/>
Office/Clerical					Yes <input type="checkbox"/> No <input type="checkbox"/>
Craftperson (skilled)					Yes <input type="checkbox"/> No <input type="checkbox"/>
Operative (semi-skilled)					Yes <input type="checkbox"/> No <input type="checkbox"/>
Laborers (unskilled)					Yes <input type="checkbox"/> No <input type="checkbox"/>
Service Worker					Yes <input type="checkbox"/> No <input type="checkbox"/>
Other _____					Yes <input type="checkbox"/> No <input type="checkbox"/>
Other _____					Yes <input type="checkbox"/> No <input type="checkbox"/>
Other _____					Yes <input type="checkbox"/> No <input type="checkbox"/>
Other _____					Yes <input type="checkbox"/> No <input type="checkbox"/>

Describe how the jobs will be documented to ensure they are created or retained, and how you will ensure they are filled by LMI Lakewood residents.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

Does this project involve the displacement or relocation of any person(s) or business(es)?    Yes  No

If yes, explain the nature and necessity for displacement or relocation.

\_\_\_\_\_

If relocating a business, plant, facility or operation, how many jobs are to be involved?    \_\_\_\_\_  
*(Relocation involves the relocation of any equipment, production capacity or product line).*

If the proposed project is for acquisition of land, existing building(s), or equipment, what is the appraised value of the item(s) to be considered? (Attach documentation immediately following this page).

Land \$\_\_\_\_\_                      Building(s) \$\_\_\_\_\_                      Equipment \$\_\_\_\_\_

If acquisition, provide parcel(s) number or legal description. \_\_\_\_\_

List all Federal, state, and local permits and/or regulatory considerations required for this project. Detail the status of each.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

Describe why your business or organization is properly suited for undertaking this proposed economic development project.

\_\_\_\_\_

For existing businesses, non-profits and CBDO's, provide a brief history and summary of your business or organizational accomplishments.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**PROJECT BUDGET AND FUNDING**

Has your organization/business received CDBG funding from the City for this project/program, or any other project/program, in prior years?      Yes  No

If yes, please list the project/program name, year(s) and amount(s) below.

Project/Program	CDBG Year	Amount
		\$
		\$
		\$
		\$
		\$

Anticipated balance of previously committed funds:      \$\_\_\_\_\_

Can your project be partially funded?      Yes  No

If yes, list the priority items and amounts:

Position/ FTE Equivalent	Assignment/ Program Responsibility
Priority 1:	Amount: \$
Priority 2:	Amount: \$
Priority 3:	Amount: \$
Priority 4:	Amount: \$

Define additional partial funding requirements and project impacts *(if applicable)*.

---

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

Explain why CDBG funds are appropriate for your project. Would this project be viable without CDBG funding? Describe your projects' overall funding package and document the existence of a funding gap. (Attach documentation immediately following this page).

---

Business Ownership Information (unless publicly owned or applying as a non-profit or CBDO)			
Name: (First, Middle Initial, Last)	Phone Number	Personal Financial Statement Attached	Ownership %*
1.		<input type="checkbox"/> Yes	%
2.		<input type="checkbox"/> Yes	%
3.		<input type="checkbox"/> Yes	%
<i>All Others:</i>			%
*Personal Financial Statements are required for all owners with 20% or more. The City may review a Dun and Bradstreet report and delinquent tax filings on the applicant. The City may also review a personal credit report and delinquent tax filings on each individual that owns 20% or more.			100%





**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

If one or more of the funding sources listed above is not realized, what impact would this have on your project? Explain what changes would be considered to its scope or design, including the number of jobs created, goods produced, services provided, etc., and whether your project would exist without CDBG funding.

\_\_\_\_\_

**IMPLEMENTATION**

If funded, how many months after the execution of the contract will you be ready to begin the project? \_\_\_\_\_

*Note: Projects must be awarded or providing services within 180 days after the start of the CDBG program year which begins July 1, 2012. Failure to comply may result in the reprogramming of funds.*

What steps need to be taken to implement your project?

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

Provide a project implementation schedule.

\_\_\_\_\_

**ORGANIZATIONAL EXPERIENCE/CAPACITY\***

*\*This section to be completed by non-profit or CBDQ if applying to fund an economic development program or service.*

Describe the services provided by your agency, including clientele served. How long has your agency been in existence?

\_\_\_\_\_

Describe the services provided by your agency, including clientele served. How long has your agency been in existence?

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

What is your agency's Mission Statement and Purpose?

\_\_\_\_\_

Does your agency require special licensing or certification to carry out your Mission and Purpose? If so, identify the licensing and certifications required, and is your agency certified and licensed?

\_\_\_\_\_

Describe why your agency has the qualifications and experience based upon staff/program credibility and past accomplishments to provide the proposed services.

\_\_\_\_\_

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

Describe your organization's experience with CDBG or other federally funded program.

\_\_\_\_\_

Are your services and facilities open and accessible to individuals with disabilities?      Yes  No

Explain.

\_\_\_\_\_

Describe your organizational accounting system for the use of CDBG funds.

\_\_\_\_\_

Has your agency had an audit within the last three (3) years? Please explain.

\_\_\_\_\_

## CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION – ECONOMIC DEVELOPMENT

**Personnel:**

Identify all positions involved in the operation of this project, including assignment and program responsibility. Include breakdown by FTE.

Position/ FTE Equivalent	Assignment/ Program Responsibility

Who will be responsible for the overall operation of the program/service and what skills and qualifications does that person possess?

\_\_\_\_\_

**Additional Documentation:**

In addition to this application, the City of Lakewood may also request the following documentation to better evaluate a project's viability:

1. History of the company's operations
2. Resumes or short summaries of the current management/ownership team that detail relevant experience, education and company service
3. Business Plan
4. Projected Profit & Loss Statement, Operating Pro Forma, Income Statement, Cash Flow Statement, Balance Sheets, Quarterly and Year-End Statements, or other financial statements as required- historical and/or projected
5. Financial statements of personal guarantors of the CDBG funding to the business
6. Copies of the guarantor's federal income tax returns for three years prior to the application year
7. Copies of the commitment letters outlining the terms of the other funding sources in the project budget
8. Phase 1 environmental, if required
9. Site map of the proposed project
10. Site control documentation
11. Copy of lease, or commitment of lease, if applicable
12. Any additional information which in the judgment of the applicant would be appropriate to fully support the application

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**CERTIFICATION**

This proposal must be signed by the business owner or an official authorized to bind applicant in order to be considered for funding.

I hereby certify that for any CDBG project, compliance is required in the following areas:

**Utilization of Minority/Women & Disadvantaged Contractors** - Projects receiving CDBG funding must notify and include minority and women contractors in their bidding process. *Executive Order 11625 (Utilization of Minority Business Enterprise); Executive Order 12138 (Utilization of Female Business Enterprise).*

**Labor Standards Provisions (Davis-Bacon)** - Construction projects receiving \$2,000 in CDBG (federal) funds will be required to comply with applicable prevailing wage requirements.

**Section 3** - Projects receiving CDBG funding involving building or public facilities improvements must, to the greatest extent feasible, utilize lower income residents for employment and training opportunities. *(24 CFR, Part 135).*

**Environmental Regulations** - All funded projects will need to have an environmental review to ensure compliance with NEPA (National Environmental Protection Act) regulations. The City of Lakewood conducts these reviews but needs Subgrantee cooperation.

**Title VI of the Civil Rights Act of 1964** which provides that no person in the United States shall on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. *(Public Law 99-352)*

**Title VIII of the Civil Rights Act of 1969**, popularly known as the **Fair Housing Act**, which provides that it is the policy of the United States to provide, within constitutional limitations, for fair housing throughout the United States and prohibits any persons from discriminating in the sale or rental of housing, the financing of housing, or the provision of brokerage services, including otherwise making unavailable or denying a dwelling to a person, because of race, color, religion, sex, or national origin. *(Public Law 90-294)*

**ADA Compliance** - Projects receiving CDBG funding involving building or public facilities improvements must include accessibility and comply with the Americans with Disabilities Act Guidelines (ADAG).

I certify that the statements and application requirements in this official proposal are correct and that this proposal contains no misrepresentation or falsification, omission, or concealment of material facts and that the information given is true and complete to the best of my knowledge and belief, and that no bids have been awarded, contracts executed, or construction begun on the proposed project. I also certify that any CDBG funding resulting from this application will be governed by the laws and regulations of the United States Department of Housing and Urban Development (HUD) and the City of Lakewood and that any funds received under this grant will not be used to supplant other funds budgeted for the proposed project.

\_\_\_\_\_  
Signature of Authorized Official (**use blue ink**)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

**Attachment A: Economic Development Administration (EDA) Job Category Definitions**

- 1. Officials and Managers** - Occupants requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm's operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.
- 2. Professional** -Occupants requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.
- 3. Technicians** -Occupants requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.
- 4. Sales** -Occupants engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.
- 5. Office and Clerical** -Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.
- 6. Craft Worker (skilled)** - Manual workers of relatively high level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.
- 7. Operatives (semi-skilled)** - Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer's furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.

**CITY OF LAKEWOOD – FY 2012 COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION – ECONOMIC DEVELOPMENT**

- 8. Laborers (unskilled)** - Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; wood choppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.
- 9. Service Workers** -Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chairworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred workers.