



6000 Main St. SW, Lakewood, WA 98499  
Phone: (253) 512-2261

# NON-CONFORMING SIGN PERMIT APPLICATION

**SITE ADDRESS:** \_\_\_\_\_

**PARCEL #:** \_\_\_\_\_

**NON-CONFORMING SIGN PERMIT NUMBER:** \_\_\_\_\_

**PROPERTY OWNER/TENANT:** (mandatory)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**APPLICANT:** (mandatory)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Will the applicant be the contact person?** YES or NO **If other, please specify below:**

Contact person: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**CONTRACTOR:** (mandatory)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ License No.: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**SIGN HEIGHT:** \_\_\_\_\_ **SIGN FACE HEIGHT:** \_\_\_\_\_ **SIGN FACE WIDTH:** \_\_\_\_\_

**NUMBER OF SIGN FACES:** \_\_\_\_\_ **TOTAL SIGN FACE AREA:** \_\_\_\_\_

**TYPE OF SIGN:** (please circle) **MONUMENT** **POLE** **WALL**

**STREET FRONTAGE:** \_\_\_\_\_

**OFFICE USE ONLY:**

PERMIT #: \_\_\_\_\_ BUSINESS LICENSE #: \_\_\_\_\_

TITLE: \_\_\_\_\_ BIN #: \_\_\_\_\_

ZONE: \_\_\_\_\_ ZONING USE TYPE: \_\_\_\_\_

DATE PERMIT APPLICATION RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

**PLEASE DESCRIBE THE MESSAGE ON THE SIGN FACE:**

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**PLEASE NOTE:**

**The following regulations apply to all non-conforming signs, per LMC 18A.50.675:**

1. Any sign which does not conform to the sign standards within this chapter, for which a permit was issued by Pierce County prior to February 28, 1996, and which was constructed, erected, and maintained in compliance with applicable Pierce County regulations shall be regarded as a legal non-conforming sign; excluding those signs that are prohibited under LMC, 18A.50.620, Prohibited Signs.
2. Non-conforming Sign Permits.
  - A permit is required for each legal non-conforming sign within the City of Lakewood.
  - The permit shall include the necessary information pertaining to the non-conforming status of the sign in accordance with this title.
  - All property owners, lessors, or businesses with control of a non-conforming sign within the city shall obtain a non-conforming sign permit for each non-conforming sign within ninety (90) days of notification by the City of Lakewood.
  - No fee shall be charged for required non-conforming sign permits which are obtained within ninety (90) days of notification by the City of Lakewood. Owners of signs who have not obtained the required permit prior to the stated deadline shall be assessed a permit fee for administration of the permit.
  - Changes to non-conforming signs, as allowed pursuant to this title, shall be permitted by documenting the nature and extent of the change on a non-conforming sign permit.
3. Any legal non-conforming sign which is structurally altered, relocated, or replaced shall immediately be brought into compliance with all of the provisions of this title, excluding the, repair, and/or restoration of a sign to a safe condition. Normal maintenance shall be permitted on any part of a sign or sign structure without loss of non-conforming status. Sign face changes that do not result in an increase of the nonconformity shall be allowed, except as specifically prohibited in this chapter.
4. All non-conforming signs shall be removed or modified to conform with the new sign standards no later than December 31, 2005. A sign permit shall be obtained for any sign modifications (LMC 18A.50.675D).

**AUTHORIZED AGENT/OWNER SIGNATURE:**

**By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner of the premises where the work is to be performed, or I am acting as the owner's authorized agent. I further agree to hold harmless the City of Lakewood as to any claim (including costs, expenses and attorney's fees incurred in investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Lakewood, but only where such claim arises out of the reliance of the City of Lakewood, including its officers and employees, upon the accuracy of the information provided to the City of Lakewood as part of this application.**

\_\_\_\_\_  
Signature of Authorized Agent/Owner

\_\_\_\_\_  
Date