

City of Lakewood Parks and Recreation Eagle Scout Project Guidelines

We thank you in advance for the service you will be providing our community. We want you to succeed in your goal of becoming an Eagle Scout.

Following are the steps you must follow when considering an Eagle Scout project at a City of Lakewood facility. Please prepare a detailed plan that includes the following information regarding your Eagle Scout Project idea:

1. What project are you planning for the City of Lakewood? A list of potential projects is available from the City or you may suggest your own ideas. You may select one project or include optional projects for consideration. Please be aware that City staff is unable to provide extensive planning assistance, consumable resources, volunteers or project funding.

Who will benefit from the project? Please list the benefit(s) that the City and community will receive as a result of your efforts.

What are the project planning details? Please include: skills required, timeline for implementation, budget, how funds will be obtained, resource/materials list, how funds will be managed and who will be helping with the project. The City needs assurance that the project is well developed and planned and that the Eagle Scout candidate can be successful in achieving the project goals.

2. Please contact the City's Park Maintenance for guidance in developing the project. The Parks Maintenance Manager can be contacted at 253-983-1024.
3. The Parks Manager will work with you to ensure that the project fits within City planning goals and is a good fit for the site, the neighborhood and the citizens of Lakewood.
4. After discussing your project with the Parks Manager, the proposal must be presented to the City of Lakewood Parks and Recreation Advisory Board for approval. The PRAB members meet on the fourth Tuesday of each month, and the Eagle Scout candidate must arrange to be included on the agenda of the regular meeting after the proposal has been conditionally approved by staff. The purpose of the review is to allow additional input from the community on the project. An Eagle Scout project cannot be started until staff and PRAB approval are received. At the conclusion of the project, a follow-up report must also be presented to PRAB. Contact the City's Park and Recreation Department at 253-983-7758 to arrange your listing on the PRAB monthly agenda
5. The City of Lakewood Parks and Recreation Department may limit the number of Eagle Scout projects to be planned for City park facilities each year. The City may determine the timeframe for allowing a project to be developed and installed in a park facility. The City will make the final determination on project placement within park facilities.
6. Please complete an Eagle Scout Project Application and submit it to the City.

